



## WEST HILLS LL 2026 SAFE SUMMARY

League Location: Santee, CA

League ID: 4054114

# WEST HILLS LL 2026 SAFE SUMMARY

Dear Volunteers, Parents/Guardians, and Players:

WEST HILLS LL is committed to providing a safe, welcoming environment where every player, volunteer, and family feels supported. Safety is an important part of every season, and we believe it is a shared responsibility that helps everyone enjoy the game with confidence and peace of mind.

As part of Little League SAFE, our league has confirmed the steps we take to protect children, prepare volunteers, and maintain safe facilities and playing conditions. From equipment checks and emergency planning to strong child protection practices and volunteer training, our goal is to create a positive, fun, and secure experience for every participant.

Thank you for being part of a community that puts kids first and works together to help ensure a safe, memorable Little League season.

Sincerely,

WEST HILLS LL Board of Directors

# LEAGUE LEADERSHIP AND CONTACTS

Keeping contact information up to date helps volunteers know exactly who to reach when questions or safety concerns arise.

## Primary Contacts

### **Tim Plein**

League President

[westhillsllpresident@gmail.com](mailto:westhillsllpresident@gmail.com)

[619-414-8813](tel:619-414-8813)

### **Ryan Mowrey**

League Safety Officer

[Ryanandmonicka@gmail.com](mailto:Ryanandmonicka@gmail.com)

[619-916-7282](tel:619-916-7282)

### **KIMBERLY MOWREY**

District Administrator

[jkrzmowrey@cox.net](mailto:jkrzmowrey@cox.net)

### **Jeremy Amison**

District Safety Officer

[Amison26@gmail.com](mailto:Amison26@gmail.com)

## Additional Contacts

### **Charr Jervis**

League Player Agent

[westhillsllupperplayeragent@gmail.com](mailto:westhillsllupperplayeragent@gmail.com)

**Best Practice:** Share a simple "Who to Contact" list with managers, coaches, and volunteers so everyone knows where to go for help during the season.

# CHILD PROTECTION

Little League requires every chartered league to follow a set of core child protection policies to help keep children safe. Protecting players is our highest priority, and these policies ensure volunteers understand their responsibilities both on and off the field.

**Your league has confirmed that all of the following policies are in place:**

## **1. Annual Background Checks**

WEST HILLS LL confirms that all volunteers with regular contact with players complete annual background checks through J.D. Palatine (JDP), as required by Little League Regulation I(c) 8 and 9. Anyone with a disqualifying offense is prohibited from participating in any Little League activity. Background check laws vary across the country, and any additional requirements that apply to your league can be found at <https://www.littleleague.org/player-safety/child-protection-program/state-laws-background-checks-leagues/>. Your league is responsible for understanding and complying with any applicable state laws regarding background checks.

## **2. Annual Abuse Awareness Training**

WEST HILLS LL requires all volunteers to complete the Little League Abuse Awareness Training each year before assuming any duties. This training helps volunteers recognize, prevent, and respond to misconduct and abuse. Little League Abuse Awareness Training can be found at <https://www.littleleague.org/university/articles/abuse-awareness-training-course/>

## **3. Mandatory Reporting of Child Abuse**

WEST HILLS LL acknowledges that all volunteers are mandatory reporters under federal law and must report suspected child abuse, including sexual abuse, to the proper authorities within 24 hours. Reports should also be shared with the League President and District Administrator. State reporting requirements vary, and any laws that apply to your league can be found at <https://www.littleleague.org/player-safety/child-protection-program/state-specific-information-child-abuse/>. Your league is responsible for understanding and complying with any applicable state laws.

## **4. Non-Retaliation Policy**

WEST HILLS LL has adopted a policy that prohibits retaliation against anyone who makes a good-faith report of suspected abuse or misconduct. This ensures volunteers feel safe coming forward with concerns.

## **5. One-on-One Interaction Policy**

WEST HILLS LL has adopted the Little League One-on-One Interaction Policy, which requires that all interactions between adults and minors be observable and interruptible by another adult. This reduces opportunities for misconduct while still supporting positive mentoring relationships.

**Best Practice:** Reinforce child protection expectations clearly and consistently so volunteers know what to do and who to contact.

- Review expectations with all volunteers at the start of each season.
- Make reporting steps clear and easy to follow.
- Keep child protection policies easily accessible.

**Child Protection Resources:**

- Little League Abuse Awareness Training (<https://www.littleleague.org/university/articles/abuse-awareness-training-course/>)
- Full Little League Child Protection Program (<https://www.littleleague.org/player-safety/child-protection-program/>)
- State-Specific Background Check Laws (<https://www.littleleague.org/player-safety/child-protection-program/state-laws-background-checks-leagues/>)
- State - Specific Mandatory Reporting Laws (<https://www.littleleague.org/player-safety/child-protection-program/state-specific-information-child-abuse/>)
- J.D.Palatine(JDP) Background Checks (<https://www.littleleague.org/player-safety/child-protection-program/local-league-background-check-information/>)
- USA Baseball – Abuse Awareness Resources (<https://usabdevelops.com/page/4834/base>)
- U.S.Center for SafeSport – Reporting and Education (<https://www.littleleague.org/player-safety/child-protection-program/safesport-resources-parents/>)
- ChildHelp National Child Abuse Hotline (1-800-4-A-CHILD)

# EMERGENCY PREPAREDNESS

Being prepared for unexpected situations helps keep players, volunteers, and families safe. The information below highlights the emergency procedures and contacts in place during all league activities.

## Emergency Contacts

- In any emergency situation, volunteers should immediately **call 911**
- Poison Control is also available nationwide at **1-800-222-1222**

## Local Emergency Contacts

- **Police Department:** 858-565-5200
- **Fire Department:** 858-565-5200
- **EMS:** 911
- **Local Hospital:** 858-576-1700

## Emergency Action Plan

Emergencies can happen when you least expect them. A clear and accessible EAP helps volunteers respond quickly, communicate effectively, and take the right steps to keep players and families safe.

WEST HILLS LL has an Emergency Action Plan in place. Regularly reviewing this plan with volunteers and players helps ensure everyone knows how to respond quickly and confidently during an emergency.

**Additional information provided by your league:**

What to report - An incident that causes any player, manager, coach, umpire, or volunteer to receive medical treatment and/or first aid must be reported to the Safety Officer, appropriate Player Agent, and league President. This includes even passive treatments such as the evaluation and diagnosis of the extent of the injury or periods of rest. All incidents must be reported within 48 hours to the league safety officer.

When to report - All such incidents described above must be reported to the Safety Officer within 48 hours of the incident.

How to make the report - Reporting incidents can come in a variety of forms. It is recommended to use the incident reporting forms located in dugouts, concession stands or on the league website. The following information must be provided:

- The name and phone number of the individual involved.
- The date, time, and location of the incident.
- As detailed a description of the incident as possible.
- The preliminary estimation of the extent of any injuries.
- The name and phone number of the person reporting the incident.

Safety Officer's Responsibilities - Within 48 hours of receiving the incident report, the Safety Officer will contact the injured party or the party's parents and (1) verify the information received; (2) obtain any other information deemed necessary; (3) check on the status of the injured party; and (4) in the event that the injured party required other medical treatment (i.e., Emergency Room visit, doctor's visit, etc.) will advise the parent or guardian of the West Hills Little League's insurance coverage's and the provisions for submitting any claims.

If the extent of the injuries are more than minor in nature, the Safety Officer shall periodically call the injured party to (1) check on the status of any injuries, and (2) to check if any other assistance is necessary in areas such as submission of insurance forms, etc. until such time as the incident is considered "closed" (i.e., no further claims are expected and/or the individual is participating in the league).

If any league office reporting is required, the Safety Officer shall be responsible to ensure process is completed in a timely manner.

Lightning Procedures-

At Practices....

1. Be aware of weather reports before heading to your practice field.
2. At the first sign of approaching weather or sound of thunder, stop practice immediately and get everyone into cars or inside a walled building. DO NOT congregate under trees or near metal fences/backstops.
3. DO NOT wait for the first sight of lightning. The first one could be the one that hits you!
4. Do not resume practice until the weather has safely passed.

Managers are responsible for player safety at practices ... DO NOT RISK SAFETY!

At Games....

1. The league's President will track lightning via phone app at all games.
2. When approaching lightning is detected to be within 10 miles from the field, the scorekeeper or other person will inform the home plate umpire who will immediately stop the game on the major field.
3. The concession stand will make a verbal announcement to notify the other fields that lightning is approaching.
4. The other fields will immediately stop the games in progress.
5. All managers, coaches, and players will immediately move all players to safe surroundings. either inside a solid building or inside cars. No one is to remain outside or in the dugouts.

**Emergency Preparedness Resources:**

- Little League Lightning & Severe Weather Safety Guidelines  
(<https://www.littleleague.org/university/articles/staying-safe-from-lightning-at-the-field/>)

# FIRST AID & INJURY PREVENTION

A prepared volunteer is better equipped to respond when injuries or medical situations occur. Below is an overview of the first aid training, equipment, and safety practices in place for the season.

## First Aid Training

First aid training helps volunteers respond effectively when injuries or emergencies happen. These trainings reinforce skills such as:

- Treating minor injuries
- Managing bleeding and nosebleeds
- Recognizing potential fractures or serious injuries
- Identifying head-injury symptoms
- Responding to heat-related illness
- Treating allergic reactions
- Knowing when to call 911

First aid training requirements for WEST HILLS LL:

- Little League First Aid Awareness Training: **Recommended**
- Formal First Aid Certification: **Recommended**
- CPR Certification and AED Use Training: **Recommended**

## First Aid Kits

Accessible first aid supplies help volunteers respond quickly when an injury occurs. Keeping first aid kits stocked and easy to reach helps volunteers respond quickly during games and practices. Every team in WEST HILLS LL has a first aid kit available at games and practices.

### Recommended First Aid Kit Contents:

- Adhesive bandages (various sizes)
- Sterile gauze pads and rolled gauze
- Antiseptic wipes
- Instant cold packs
- Elastic wraps
- Tweezers and disposable gloves
- Nosebleed supplies (gauze, tissues)
- Small splint or finger splint
- CPR mask or face shield
- Allergy/sting relief wipes
- Cold Packs
- Tape and scissors

**Best Practice:** Each team should receive its first aid kit at the start of the season. First aid kits should travel with the team and be kept in an easy-to-reach spot during both games and practices.

## Concussion Awareness

WEST HILLS LL has confirmed that it follows required concussion training and has a protocol in place for recognizing and responding to potential head injuries during practices and games. Little League encourages all volunteers to follow the "When in doubt, sit them out" approach so players are removed from play immediately if a concussion is suspected.

### Common signs and symptoms of a possible concussion include:

- Headache or pressure in the head
- Dizziness or balance problems
- Confusion, memory issues, or appearing "out of it"
- Nausea or vomiting
- Blurred vision or sensitivity to light or noise
- Behavior that seems unusual for the player

State concussion laws vary across the country. Some apply only to school athletics, while others apply to all youth sports organizations. State-specific information can be found at: <https://www.littleleague.org/player-safety/concussions-youth-athletes/>. Your league is responsible for understanding and complying with any applicable state laws.

#### **Best Practice:** If a concussion is suspected, volunteers should follow these steps:

- Remove the player from play immediately
- Ensure the player is monitored by an adult
- Refer the player to a licensed health care professional for evaluation
- Do not allow return to play on the same day
- Require written medical clearance before the player resumes practices or games

## Access to Automated External Defibrillators (AED)

AEDs can play a lifesaving role during sudden cardiac emergencies, and clear access helps volunteers respond quickly when every second matters.

WEST HILLS LL has reported that it has AEDs available at all league facilities.

#### **Best Practice:** AEDs are most effective when:

- Volunteers know the exact location of each device
- Devices are accessible during practices and games
- Batteries and pads are checked and replaced as needed
- Multiple volunteers are trained in basic AED use

State laws addressing AED access and sudden cardiac arrest (SCA) training can vary across the country. Some requirements apply only to school facilities or interscholastic athletics, while others extend to youth sports organizations or municipal fields. State-specific requirements for AEDs can be found at:

<https://www.littleleague.org/player-safety/state-laws-on-automated-external-defibrillators/>

State specific requirements for SCA training can be found at: <https://www.littleleague.org/player-safety/state-laws-on-sudden-cardiac-arrest-training/>.

Your league is responsible for understanding and complying with any applicable state laws.

**Additional information provided by your league:**

HEAT STRESS AWARENESS

Make sure to allow practice breaks that provide fluid consumption and shade from the sun. Be aware of the following-

Signs and Symptoms:

- Mild – sweating, irritability, heat cramps
- Moderate (Heat Exhaustion) – excessive sweating, weakness, dizziness, cold skin, pale/clammy
- Severe (Heat Stroke) – lack of sweat (hot dry skin), headache, nausea, confused/dizzy, rapid pulse

Remember to get help immediately if moderate or severe cases are suspected.

**First Aid & Injury Prevention Resources:**

- First Aid Kit Checklist (<https://www.littleleague.org/university/articles/first-aid-kits-an-items-list/>)
- Little League First Aid Awareness Training (<https://www.littleleague.org/university/articles/first-aid-awareness-training-course/>)
- CDC Heads Up – Concussion Resources (<https://www.cdc.gov/heads-up/>)
- State-Specific Concussion Laws (<https://www.littleleague.org/player-safety/concussions-youth-athletes/>)
- State-Specific AED Laws (<https://www.littleleague.org/player-safety/state-laws-on-automated-external-defibrillators/>)
- State-Specific SCA Training Laws (<https://www.littleleague.org/player-safety/state-laws-on-sudden-cardiac-arrest-training/>)

# EQUIPMENT SAFETY

Safe, well-maintained equipment helps prevent injuries and supports a positive playing experience. The information below reflects how playing equipment is inspected and monitored throughout the season.

## Batting Helmets

All batting helmets must be NOCSAE-certified and free of cracks, dents, or deteriorating padding.

- Helmets are inspected at the start of the season and as needed
- Damaged or ill-fitting helmets are removed from use immediately
- Non-OEM (non-manufacturer) modifications are prohibited
- Properly fitted, undamaged helmets play an important role in preventing head injuries

## Catcher's Gear

Catcher's equipment must be complete, well-maintained, and properly fitted for each player. A full set includes:

- Helmet with full face mask
- Dangling throat guard (required)
- Chest protector
- Leg guards

## Equipment Inspections

At WEST HILLS LL, equipment manager carry out regular equipment inspections throughout the season. These checks help identify items that should be repaired or removed from use.

- Unsafe or excessively worn equipment should be removed immediately
- Routine inspections help ensure players are always using equipment that will keep them safe from injury

**Best Practice:** Teach players to do quick self-checks of their helmets and gear before practices and games. Helping players look for cracks, loose padding, or missing pieces builds good habits and supports a shared culture of safety.

## Equipment Safety Resources:

- Equipment and Facility Check-Ups (<https://www.littleleague.org/university/articles/make-regular-equipment-facility-check-ups-a-year-round-endeavor-for-your-league-or-district/>)

# FACILITY SAFETY

Safe, well-maintained facilities help create a positive experience for players, families, and volunteers. Your league has shared the steps it takes to help keep playing conditions safe throughout the season.

## Seasonal Facility Inspection

WEST HILLS LL completes a thorough review of all fields and facilities at the beginning and end of each season. This inspection helps the league:

- Identify needed repairs
- Document safety concerns
- Plan for maintenance or improvements
- Confirm that fields and common areas are ready for use

## Ongoing Facility Checks

WEST HILLS LL conducts regular in-season checks to help ensure facilities remain safe and ready for play. These checks typically look for:

- Loose or damaged fencing
- Worn or broken bases
- Slick, uneven, or poorly drained surfaces
- Broken or unstable bleachers
- Lighting or electrical concerns
- Hazards in dugouts, walkways, or spectator areas

## Field Safety

Before every game and practice, fields and dugouts should be reviewed to ensure safe playing conditions. These quick checks help volunteers:

- Spot hazards early
- Prevent injuries
- Address small issues before they become larger concerns
- Confirm that field equipment, playing surfaces, and dugout areas are safe and ready for use

At WEST HILLS LL, coach or manager carry out field and dugout safety checks before games and practices.

## Annual Little League Facility Survey

Each year, leagues complete the Little League Annual Facility Survey, which records the condition of each field, identifies maintenance or safety needs, and documents key details about layout, features, and emergency equipment.

A report generated from WEST HILLS LL's completed facility survey is included with this SAFE Summary.

**Best Practice:** Create a simple, shared inspection checklist for coaches and volunteers to use before games and practices. Consistent use of the same checklist helps ensure issues are spotted early and reported quickly.

**Additional information provided by your league:****FIELD MAINTENANCE and STORAGE SHED PROCEDURES**

1. All individuals using the equipment sheds (i.e., Managers, coaches, Umpires, etc.) are aware of their responsibilities for the orderly and safe storage of rakes, shovels, bases, etc.
2. Before you use any machinery located in the shed (i.e., weed whackers, lights, scoreboards, public address systems, etc.) please locate and read the written operating procedures for that equipment.
3. All chemicals or organic materials stored in West Hills Little League sheds shall be properly marked and labeled as to its contents.
4. All chemicals or organic materials (i.e., lime, fertilizer, etc.) stored within these equipment sheds will be separated from the areas used to store machinery and gardening equipment (i.e., rakes, shovels, etc.) to minimize the risk of puncturing storage containers.
5. Any witnessed "loose" chemicals or organic materials within these sheds should be cleaned up and disposed of as soon possible to prevent accidental poisoning.
6. No one under the age of 18 is allowed to operate any power or electrical equipment or handle any chemicals.
7. When using equipment such as weed whackers, proper eye protection should be used.

For more information about facility safety at WEST HILLS LL, or to report a concern, please contact: Field Maintenance Coordinator

**Facility Safety Resources:**

- Day to Day Safety Checklist (<https://www.littleleague.org/university/articles/the-safest-little-league-experience-comes-from-doing-common-tasks/>)
- Pre-Season Facility Checkup (<https://www.littleleague.org/university/articles/conduct-a-facilities-safety-check-before-the-season-starts/>)

# CONCESSION STAND SAFETY

Concession stands add to the game day experience, but they also involve equipment, heat sources, and food handling, all of which require clear safety procedures. The information below summarizes how WEST HILLS LL helps maintain a safe concession operation throughout the season.

WEST HILLS LL has confirmed that its concession stand(s):

- Follow all applicable local health and safety regulations
- Provide volunteers with guidance in safe food handling and equipment use
- Maintain a working fire extinguisher that is readily available
- Keep first aid supplies in the concession stand
- Do not allow minors to work in or remain inside the concession stand during operating hours

**Best practice:** Post simple safety reminders inside the concession stand so volunteers can quickly review expectations before each shift, including:

- Handwashing steps
- Safe food temperatures
- Equipment shut-off procedures
- Location of the fire extinguisher
- Emergency contact information

**Additional information provided by your league:**

West Hills Little League operates a small concession stand between the baseball fields. The concession stand consists of primarily pre-packaged food, drinks and snacks. There is also a small grilling area used for hot dogs and hamburgers. Volunteers who operate the concession stand will be provided with instruction by the Snack Bar Manager (Auxiliary President) and given copies of the West Hills Little League Concession Stand policy. The manager will maintain a food handler safety certification.

1. Adult supervision must be always in effect.
2. Only adults are allowed to operate or be near the grill.
3. Outdoor grills will be placed in an area away from spectators.
4. All volunteers will wash their hands on a regular basis. (Please see Appendix - 3).
5. Un-wrapped food must be handled with paper towels or plastic wrap.
6. No glass containers of any type will be sold at the concession stand.
7. Everything must be cleaned up and put away at the end of each shift.
8. A complete First-aid Kit will be kept in the concession stand.
9. A fire extinguisher shall be kept in the concession stand for emergency use. The fire extinguisher will be inspected at the beginning of each season to verify it is compliant. If not in compliance, please notify safety office immediately for replacement.
10. A list of emergency phone numbers will be posted in the concession stand.

For more information about concession stand safety at WEST HILLS LL, or to report a concern, please contact: Concessions Manager

**Concession Stand Safety Resources:**

- Concession Stand Safety (<https://www.littleleague.org/university/articles/concession-stand-safety-tips-12-steps-to-safe-sanitary-food-service/>)
- Concession Stand Safety Checklist (<https://www.littleleague.org/university/articles/concession-stand-inspection-checklist/>)

# TRAINING & EDUCATION

When volunteers are trained and prepared, it helps to prevent injuries, respond to emergencies, and create a positive experience for everyone involved. This section highlights the volunteer trainings that WEST HILLS LL requires and encourages.

## **Abuse Awareness Training**

Little League requires all volunteers who undergo a background check to complete Abuse Awareness Training each year. WEST HILLS LL confirms that all required volunteers complete Abuse Awareness Training each season.

## **Safety Awareness Training (Little League University)**

Safety Awareness Training helps volunteers understand common safety risks, recognize unsafe situations, and take proactive steps to prevent injuries.

WEST HILLS LL requires Safety Awareness Training for: Not Required in our League.

## **First Aid Awareness Training (Little League University)**

First Aid Awareness Training helps volunteers recognize injuries, respond appropriately, know when to call 911, and take steps to prevent medical emergencies.

WEST HILLS LL requires First Aid Awareness Training for Managers and Coaches.

## **Diamond Leader Training (Little League University)**

Diamond Leader Training supports coaches and volunteers in creating a positive team environment focused on player well-being, sportsmanship, communication, and healthy culture.

WEST HILLS LL requires Diamond Leader Training for Managers and Coaches, Umpires.

## **Additional Trainings Offered or Encouraged**

WEST HILLS LL has indicated that it offers or requires the following additional trainings:

- Formal First Aid Certification
- CPR Certification
- AED Use Training
- Concession Safety Training
- Little League University Abuse

**Best practice:** Share a simple training plan at the start of the season outlining required courses, who must complete them, and suggested deadlines. Clear expectations help volunteers stay on track.

## **Additional information provided by your league:**

In person First Aid Course for at least one volunteer per team

**Training and Education Resources:**

- Little League University (LLU) Trainings Overview (<https://www.littleleague.org/university/training/>)
- Little League Abuse Awareness Training (<https://www.littleleague.org/university/articles/abuse-awareness-training-course/>)
- Little League Safety Awareness Training (<https://www.littleleague.org/university/articles/safety-awareness-training-course/>)
- Little League First Aid Awareness Training (<https://www.littleleague.org/university/articles/first-aid-awareness-training-course/>)

# ACCIDENT INSURANCE & INCIDENT REPORTING

Accidents can happen at any time, and being prepared helps leagues support families and volunteers when they do. Understanding and documenting injuries ensures everyone gets the help they need and allows the league to strengthen safety practices for future seasons.

## How to Submit an Accident Claim

If a player or volunteer requires medical treatment after a league-sanctioned activity, families should follow these steps:

1. Download the Accident Claim Form from LittleLeague.org.
2. Provide the claimant's full information, including parent or guardian details if the claimant is a minor.
3. Complete all sections of the form. Missing information causes delays.
4. Include primary insurance information. If the claimant has no insurance, written employer verification is required.
5. Attach itemized medical bills that include dates of service, procedure codes, diagnosis codes, and charges.
6. For dental injuries, submit bills to the primary medical and dental insurer first, then include the insurer's Explanation of Benefits.
7. Have a league official (President, Safety Officer, etc.) complete and sign the League Statement section.
8. Completed claim forms and supporting documents must be mailed. Email and fax submissions cannot be accepted.

Questions about the claim process may be sent to [AccidentClaim@LittleLeague.org](mailto:AccidentClaim@LittleLeague.org).

## Incident Tracking

WEST HILLS LL documents all injuries and incidents that occur during league activities.

- Reports are completed using the official Little League Incident Tracking Form.
- A designated league officer is responsible for collecting and reviewing each report.
- Reviewing incident information throughout the season helps the league identify trends, address hazards, and strengthen safety practices.

**Best practice:** Monitor incident reports and near-miss situations regularly during the season. Tracking both helps identify emerging patterns, field conditions, equipment problems, or other safety concerns, so the league can take proactive steps to prevent injuries and improve the overall safety of the program.

## **Additional information provided by your league:**

### What to Report

An incident that causes any player, Manager, Coach, umpire, or volunteer to receive medical treatment and/or first aid must be reported to the West Hills Little League Safety Officer. This includes even passive treatments such as the evaluation and diagnosis of the extent of the injury.

### When to Report

All such incidents described above must be reported to the West Hills Little League Safety officer within 24 hours of occurring. The West Hills Little League Safety Officer's contact information is listed below, available in the snack bar as well as in the clip boards in each dugout.

### How to Make Reports

Reporting incidents can come in a variety of forms. Most typically, they are telephone conversations. As a minimum, the following information must be provided:

The name and phone number of the individual involved.

The time, date, and location of the incident.

As detailed a description of the incident as possible.

The preliminary estimation of the extent of any injuries.

The name and phone number of the person that is reporting the incident.

### Manager's Responsibility

The Manager will fill out the West Hills Little League Accident Investigation Form and submit it to the WH Little League Safety Officer within 24 hours of the incident.

Accidents occurring outside the team (i.e., spectator's injuries, concession stand injuries and third party injuries) shall be handled directly by the West Hills Little League Safety Officer. Injuries must be immediately reported to the concession stand or directly to the Safety Officer.

### Safety Officer's Responsibilities

Within 24 hours of receiving the West Hills Little League Accident Investigation Form, the West Hills Little League Safety Officer will contact the injured party or the party's parents and:

Verify the information received.

Obtain any other information deemed necessary.

Check the status of the injured party.

In the event that the injured party requires other medical treatment (i.e., Emergency Room visit, doctor's visit, etc. ) will advise the parent or guardian of the WH Little League Insurance Coverage and the provision for submitting any claims.

If the extent of the injuries are more than minor in nature, the WH Little League Safety Officer shall periodically call the injured party to check on the status of the injuries. Check if any other assistance is necessary, in areas such as submission of insurance forms, until such an incident is considered closed (i.e., no further claims are expected and/or the individual is participating in the League again).

To report an incident, or for more information about filing an accident claim, please contact: League Safety Officer

**Accident Reporting Resources:**

- Little League Incident Tracking Form (<https://www.littleleague.org/downloads/incident-injury-tracking-form/>)
- AIG Accident Claim Form (<https://www.littleleague.org/downloads/accident-claim-form/>)
- How to File an Accident Claim (<https://www.littleleague.org/university/articles/how-to-submit-an-accident-insurance-claim/>)
- Little League Insurance Program Overview (<https://www.littleleague.org/university/articles/little-league-insurance-programs/>)

# LITTLE LEAGUE RULES & SAFETY BEST PRACTICES

Creating a safe, enjoyable playing environment begins with following Little League's official safety rules and reinforcing practices that protect players, volunteers, and families. WEST HILLS LL has confirmed that it meets all required safety standards.

## Little League Safety Rules

Little League's official safety rules are designed to prevent injuries and establish consistent expectations across the program. These rules help ensure safe play during practices and games.

Leagues must enforce the following:

- On-deck batters are not permitted in the Majors Division and below
- Batters, base runners, and player base coaches must wear helmets at all times
- Catcher's gear must include a dangling throat guard
- Metal cleats are prohibited in the Majors Division and below
- Disengageable bases are required on all baseball and softball fields
- Head-first sliding while advancing is not permitted in the Majors Division and below
- Pitch count limits and required rest days must be followed in all baseball divisions
- Bats must meet current Little League standards
- Game balls must meet current Little League standards and be in good condition

## Safety Best Practices

In addition to official rules, many leagues adopt extra safety practices that strengthen routines, reinforce expectations, and create a positive environment for players, families, and volunteers.

Common safety best practices include:

- Keeping dugout and field gates closed during play
- Using a double first base on baseball and softball fields
- Reminding players not to throw equipment or swing bats near others
- Reviewing lightning and severe weather procedures with coaches and umpires
- Ensuring each team has emergency contact information available at practices and games
- Leading age-appropriate warm-ups and stretching to reduce injury risk
- Marking spectator areas clearly and keeping them separate from the field
- Encouraging volunteers, parents, and players to model sportsmanlike and respectful behavior
- Sharing safety reminders with families (emails, signage, or meetings)
- Posting safety signage in common areas (e.g., "No Climbing Fences," "Foul Ball Awareness," "AED Located Here")

## Additional information provided by your league:

Players in Minor B division have 4 outfielders and are not allowed to steal home.

## **2026 FACILITY SURVEY REPORT**

This report provides an overview of the information submitted by WEST HILLS LL through the Little League Annual Facility Survey. The survey helps document the condition of each field, identify safety or maintenance needs, and track important facility details such as fencing, bleachers, lighting, emergency equipment, and field use.

The information in this summary reflects the league's responses for each field and is intended to support planning, safety awareness, and ongoing facility improvements throughout the season.

# MAJORS

8750 Mast BLvd  
Santee, CA 92071

Facility survey last updated 1/20/2026

## Field Dimensions

Left Field	Center Field	Right Field	Backstop	Outfield Fence Height
220 ft.	220 ft.	220 ft.	27 ft.	5 ft.

## Left Field Foul Territory

Home Plate	Third Base	Foul Pole
25 ft.	25 ft.	25 ft.

## Right Field Foul Territory

Home Plate	First Base	Foul Pole
25 ft.	25 ft.	25 ft.

## General Details

Parking Capacity	101 or more
Bleacher Capacity	1-100
Ownership	Municipality
Maintenance Responsibility	Municipality

## Emergency Equipment

Safety Features	Batter's eye, Pitcher's eye, Dugout fencing, Bullpen, Disengageable bases
Emergency Equipment Available	First aid kit

## Field and Playing Area

Field is Fenced	Permanent
Fence Material	Chain-link
Basepath Material	Soil
Baseline Marking Material	Chalk
Infield Surface	All-dirt or clay infield
Playing Features	Permanent pitching mound, Foul poles, Backstop

## Lighting

Lights Installed	Yes
Pole Type	Steel
Underground Wiring	<input checked="" type="checkbox"/>
Light Poles Grounded	<input checked="" type="checkbox"/>
Date Electrical System Last Inspected	
Date Light Levels Last Tested	
Light Levels Meet Little League Standards	Yes

## Field Usage

Field Used for Tournament Play	Yes
Scheduling Limitations	Limited time allowed for practices, Restrictions on the number of teams or games scheduled, School or municipal policies that impact scheduling

## Bleachers

Material	Metal
Annual Inspection	
Safety Railing	
Handrails	
Overhead Screens	<input checked="" type="checkbox"/>

# MINOR B

8750 Mast Blvd  
Santee, CA 92071

Facility survey last updated 1/20/2026

## Field Dimensions

Left Field	Center Field	Right Field	Backstop	Outfield Fence Height
177 ft.	177 ft.	177 ft.	16 ft.	4 ft.

## Left Field Foul Territory

Home Plate	Third Base	Foul Pole
20 ft.	20 ft.	20 ft.

## Right Field Foul Territory

Home Plate	First Base	Foul Pole
20 ft.	20 ft.	20 ft.

## General Details

Parking Capacity	101 or more
Bleacher Capacity	None/NA
Ownership	Municipality
Maintenance Responsibility	Municipality

## Field and Playing Area

Field is Fenced	Permanent
Fence Material	Chain-link
Basepath Material	Soil
Baseline Marking Material	Chalk
Infield Surface	All-dirt or clay infield
Playing Features	Foul poles, Backstop

## Emergency Equipment

Safety Features	Batter's eye, Dugout fencing, Disengageable bases
Emergency Equipment Available	First aid kit

## Lighting

Lights Installed	No
Pole Type	
Underground Wiring	
Light Poles Grounded	
Date Electrical System Last Inspected	
Date Light Levels Last Tested	
Light Levels Meet Little League Standards	

## Field Usage

Field Used for Tournament Play	No
Scheduling Limitations	Limited time allowed for practices, School or municipal policies that impact scheduling

## Bleachers

Material	Metal
Annual Inspection	
Safety Railing	
Handrails	
Overhead Screens	<input checked="" type="checkbox"/>

# MINORS A

8750 Mast Blvd  
Santee, CA 92071

Facility survey last updated 1/27/2026

## Field Dimensions

Left Field	Center Field	Right Field	Backstop	Outfield Fence Height
180 ft.	180 ft.	180 ft.	16 ft.	4 ft.

## Left Field Foul Territory

Home Plate	Third Base	Foul Pole
20 ft.	20 ft.	20 ft.

## Right Field Foul Territory

Home Plate	First Base	Foul Pole
20 ft.	20 ft.	20 ft.

## General Details

Parking Capacity	None
Bleacher Capacity	1-100
Ownership	Municipality
Maintenance Responsibility	Municipality

## Emergency Equipment

Safety Features	Batter's eye, Pitcher's eye, Dugout fencing, Disengageable bases, Outfield fence bumper
Emergency Equipment Available	First aid kit

## Field and Playing Area

Field is Fenced	Permanent
Fence Material	Chain-link
Basepath Material	Soil
Baseline Marking Material	Chalk
Infield Surface	All-dirt or clay infield
Playing Features	Permanent pitching mound, Portable pitching mound, Foul poles, Backstop

## Lighting

Lights Installed	Yes
Pole Type	Steel
Underground Wiring	<input checked="" type="checkbox"/>
Light Poles Grounded	<input checked="" type="checkbox"/>
Date Electrical System Last Inspected	
Date Light Levels Last Tested	
Light Levels Meet Little League Standards	Yes

## Field Usage

Field Used for Tournament Play	Yes
Scheduling Limitations	Limited time allowed for practices, Restrictions on the number of teams or games scheduled, School

## Bleachers

Material	Metal
Annual Inspection	
Safety Railing	
Handrails	

or municipal policies that impact  
scheduling

**Overhead Screens**



# TBALL/ROOKIES [CAPS] FIELD

8750 Mast Blvd  
Santee, CA 92071

Facility survey last updated 1/27/2026

## Field Dimensions

Left Field	Center Field	Right Field	Backstop	Outfield Fence Height
177 ft.	177 ft.	177 ft.	16 ft.	4 ft.

## Left Field Foul Territory

Home Plate	Third Base	Foul Pole
20 ft.	20 ft.	20 ft.

## Right Field Foul Territory

Home Plate	First Base	Foul Pole
20 ft.	20 ft.	20 ft.

## General Details

Parking Capacity	None
Bleacher Capacity	1-100
Ownership	Municipality
Maintenance Responsibility	Municipality

## Emergency Equipment

Safety Features	Batter's eye, Pitcher's eye, Dugout fencing, Disengageable bases, Outfield fence bumper
Emergency Equipment Available	First aid kit

## Field and Playing Area

Field is Fenced	Permanent
Fence Material	Chain-link
Basepath Material	Soil
Baseline Marking Material	chalk
Infield Surface	All-dirt or clay infield
Playing Features	Permanent pitching mound, Backstop

## Lighting

Lights Installed	No
Pole Type	
Underground Wiring	
Light Poles Grounded	
Date Electrical System Last Inspected	
Date Light Levels Last Tested	
Light Levels Meet Little League Standards	

## Field Usage

Field Used for Tournament Play	No
Scheduling Limitations	Limited time allowed for practices, Restrictions on the number of teams or games scheduled, School or municipal policies that impact scheduling

## Bleachers

Material	Metal
Annual Inspection	
Safety Railing	
Handrails	
Overhead Screens	<input checked="" type="checkbox"/>